

# CHARLESTOWN TOWNSHIP OFFICE CLOSED DUE TO COVID-19

Charlestown Township has activated an “essential services only” operation due to the coronavirus (COVID-19).

**This will be effective until further notice.**

The following is a summary of the services available:

- There will be 1 - 2 employees in the office each day during this period to answer phones Monday through Friday from 9 am – 3 pm.
- Permits may be mailed or emailed to the township office. For large submissions, see below info in **RED**.
- The PA State Police and your other Emergency Services will be operating normally.
- Township Roads/Public Works will be working on an on-call basis for emergencies such as downed trees, storm response, etc.
- Parks and their restroom facilities will be closed. Use of the trails is permitted.

**There will be no public admitted upstairs to the Township Office.**

**For Deliveries and Large Plan Submissions: between 9 am – 3 pm: Call upstairs to 610-240-0326 and someone will come down to the lobby if available to accept the materials.**

**We remain available to provide you with many services! Call us at 610-240-0326 and be sure to leave a message.**

**Or Email to: [manager@charlestown.pa.us](mailto:manager@charlestown.pa.us). We will get back to you as soon as possible.**

Other updates will be given as needed. We thank you for your understanding and cooperation.