

Budget 2022



Latest Draft: 10/20/2021
Adopted:
Revised:

Millage: .75 Mils
Beginning Assessment 2021: 706,550,735
Estimated Final Assessment 2021 720,000,000
Final 2021 Assessment:
Beginning Assessment 2022

GENERAL FUND 01

General Fund Revenue & Carryover

Acct #	Category	General Fund Budget 2022	General Fund Budget 2021	Actual 2021 to 10/31
110.00	Petty Cash	800	1,400	1,396
120.10	Payroll Account	20,000	5,000	20,010
120.101	Operating Fund	400,000	250,000	323,680
120.102	Operating Fund Reserve	600,000	173,000	172,789
Total Carryover from Previous Year		1,020,800	429,400	517,875
301 Real Property Taxes				
301.10	Real Estate Taxes - Current Year	520,000	515,000	501,152
301.20	Real Estate Taxes - Prior Years	25,000	20,000	24,201
Total Real Property Taxes		545,000	535,000	525,353
310 Local Tax Enabling Act (Act 511) Taxes				
310.10	Real Estate Transfer Tax	475,000	475,000	932,859
310.21	Earned Income Tax	0	800,000	800,000
310.51	Local Services Tax	110,000	120,000	81,787
Local Tax Enabling Act (Act 511) Taxes		585,000	1,395,000	1,814,646
321 Business Licenses and Permits				
321.60	Contractors' Registration	5,000	4,000	5,250
321.61	Transient Retailers	300	250	525
321.80	Cable Television Franchises	120,000	125,000	89,677
321.90	Underground Utility Lease	200	200	425
321.91	Sign Permits	50	100	50
Total: Business Licenses & Permits		125,550	129,550	95,927
322 Non-Business Licenses and Permits				
322.20	Demolition Permits	1,000	2,000	640
322.50	Street Opening Permits	500	200	860
322.84	Grading (E & S) Permits	8,000	10,000	9,700

322.85	Haz Materials & Fire Alarm Registr. Fees	750	500	850
Total: Non-Business Licenses & Fees		10,250	12,700	12,050
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331	Fines			
331.10	Court - District Magistrate	1,000	1,000	1,712
Total: Fines & Forfeits		1,000	1,000	1,712
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341	Interest Earnings			
341.10	Interest on Investments	100	2,250	89
Total: Interest on Investments		100	2,250	89
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342	Rents and Royalties			
342.20	Rent - Brightside Farm	10,800	10,800	9,000
Total: Rents and Royalties		10,800	10,800	9,000
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354	State Capital and Operating Grants			
354.03	PEMA/FEMA relief			
354.15	Act 101 Recycling Grant	5,000	6,000	-
Total: State Capital and Operating Grants		5,000	6,000	-
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355	State Shared Revenue and Entitlements			
355.01	Public Utility Tax	5,400	5,150	5,415
355.04	Liquor Licenses	400	waived-covid	waived-covid
355.05	General Municipal Pension Sys State Aid	-	5,000	4,797
355.99	Firefighters' Insurance Fund	55,000	60,000	54,964
Total: State Shared Revenue and Entitlements		60,800	70,150	65,176
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357	Local Govt Units Capital & Operating Grants			
357.15	County Hazardous Waste Grant	800	675	894
357.07	County Grants	-	-	-
Total: Local Govt Units Capital & Operating		800	675	894
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361	Charges for Services (Departmental Earnings)			

361.31	Subdivision & Land Development Fees	500	1,000	150
361.33	Conditional Use/Zoning Applic. Fees	3,000	2,500	6,000
361.50	Sale of Maps & Publications	100	150	100
Total: Charges for Services		3,600	3,650	6,250
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362 Public Safety				
362.41-44	Building Permit Fees	315,000	350,000	281,584
362.45	Use & Occupancy Fees	5,000	8,000	7,000
362.46	State Permit Fees (L & I)	1,250	800	1,472
Total: Public Safety		321,250	358,800	290,056
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367 Culture - Recreation				
367.04	Charlestown Day	-		
367.10	Charlestown Park Pavilion Rentals	5,000	2,500	5,560
367.20	Brightside Farm Garden Plots	1,500	1,500	1,475
Total: Culture - Recreation		6,500	4,000	7,035
380 Miscellaneous Revenues				
380.31	Subdivision & L.D. Escrows	75,000	75,000	95,294
380.32	Zoning Hearing Board Escrows	4,000	3,000	6,225
380.33	Conditional Use Applic. Escrows	2,000	3,000	2,385
Total: Miscellaneous Revenues		81,000	81,000	103,904
383	Special Assessments & Contrib.	-	-	
392.000	Transfer from Other Funds	-	100,000	
Total: Interfund Transfers		-	100,000	
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TOTAL: GENERAL FUND REVENUE & CARRYOVER		2,777,450	3,239,975	3,449,967
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GENERAL FUND 01

Acct #	General Fund Expenditures Category	General Fund Budget 2022	General Fund Budget 2021	Actual 2021 to 10/31
400-409	General Government			
400	Legislative Body			
400.01	Supervisors - Salary	2,600	2,500	2,100
400.02	Supervisors - Expenses	1,000	1,000	
400.31	Convention & Dues	4,000	7,500	2,447
	Total: Legislative Body	7,600	11,000	4,547
402	Financial Administration			
402.30	Auditor	8,000	7,750	7,750
402.32	Treasurer's Bond/Manager's Bond	2,000	1,300	972
402.50	Payroll Processing Fees	4,000	4,500	3,183
402.52	Bank fees	25	50	6
	Total: Financial Administration	14,025	13,600	11,911
403	Tax Collection			
403.10	Tax Collector Commission			
	Total: Tax Collection	-	-	-
404	Solicitor/Legal Services			
404.11	Township Solicitor	120,000	120,000	86,052
404.115	Codification Services	2,000	5,175	4,742
404.12	Zoning Hearing Board Solicitor	12,000	12,000	12,303
404.15	Court Reporter	1,200	1,000	713
	Total: Solicitor/Legal Fees	135,200	138,175	103,810
405	General Administration			
405.05	Employee Hiring/Human Resources Administrative Salaries (incl. new manager 6/2022)	6,600	-	-
405.10	Office Supplies	200,000	128,500	95,970
405.30	Advertising	6,000	4,000	3,410
405.31	Advertising	10,000	10,000	6,769

405.32	Minor Equipment	7,500	4,500	4,298
405.33	Document Management Services	25,000	30,000	25,975
405.34	Postage	4,000	4,000	2,174
405.35	Printing	13,000	11,000	9,841
405.37	Telephone	5,000	2,400	2,109
405.40	Custodian & maintenance	12,000	1,300	1,012
405.50	Donations	6,171	6,171	6,171
Total: General Administration		295,271	201,871	157,729
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407 IT - Networking Services - Data Processing				
407	IT - Networking Services -Website	35,000	27,500	21,922
Total: IT-Networking Services-Data Process		35,000	27,500	21,922
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408 Engineering Services				
408.10	Engineering	110,000	120,000	77,191
408.12	Sound Engineering	75,000	50,000	47,100
408.36	Municipal Separate Storm Sewer System	15,000	25,000	7,201
408.37	Municipal Septic System Programs	1,000	1,000	150
Total: Engineering Services		201,000	196,000	131,642
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409 General Government Buildings & Plant				
409.10	Township Office Rental	60,600	20,000	26,580
409.101	Township Office Electric	18,000		
409.11	Township Office Security Access System	5,000	1,000	1,614
409.12	Township Office Planning (Move)	10,000	-	-
Total: General Government Buildings & Plai		93,600	21,000	28,194
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410-419 Public Safety (Protections to Persons and Property)				
411 Fire				
411.10	Fire Marshal - Salary	11,845	13,000	9,270
411.15	Fire Marshal - Expenses	1,500	1,500	641
411.31	Fire Hydrants	20,000	19,500	14,663
411.32	Fire Protection - contribution to EWVFC	covid funds	325,000	229,898
411.32	Fire Protection - Capital Contrib.	100,000	covid funds	-
411.32	Fire Protection - contribution to Kimberton	covid funds	130,000	130,000
411.32	Fire Protection - workers comp ins. Kimberton	1,250	1,750	1,235
411.32	Ambulance - Uwchlan Ambulance	10,000	10,000	10,000
411.31	EMS Contributions - Covid 19	-	-	-

411.33	Firefighters' Insurance Fund	55,000	60,000	54,964
Total: Fire		199,595	560,750	450,671
413 Building Code Enforcement & Zoning				
413.30	Zoning Officer	100,000	100,000	67,171
413.31	Building Permit Inspection & Review	125,000	150,000	163,484
413.32	L & I Fees	500	800	360
Total: Building Code Enforcement & Zoning		225,500	250,800	231,015
414 Planning				
414.10	Planning Consultant	40,000	50,000	30,346
414.100	Staff Planner	7,500	7,500	4,225
414.15	Plan. Comm./Alternate Solicitor	15,000	15,000	2,911
414.16	Plan. Comm - Regional Planning	6,000	10,000	4,471
414.20	Plan. Comm - DRC Expenses	500	500	
414.20	Plan. Comm - Operations Expenses	2,500	10,000	120
Total: Planning		71,500	93,000	42,073
415 Emergency Management & Communication:				
415.50	Emergency Services	1,000	500	599
Total: Emergency Management		1,000	500	599
419 Other Public Safety				
419.50	PA One Call	500	350	403
Total: Other Public Safety		500	350	403
420-425 Health & Human Services				
422	Animal Control	3,000	3,000	2,325
Total: Animal Control		3,000	3,000	2,325
426-429 Public Works - Sanitation				
427	Waste Collection & Disposal	1,700	1,500	1,621
Total: Public Works: Sanitation		1,700	1,500	1,621

430-439 Public Works - Highways, Roads and Streets

430 General Services

430.101	Roadmaster Salary incl. Project Mgmt	40,685	40,000	33,834
430.102	Roadmaster Expenses	4,500	4,000	3,312
430.20	Road Maintenance: Contracted Labor & Equip.	50,000	60,000	23,177
430.21	Road Maintenance: Materials	20,000	20,000	7,195
430.22	Road Maintenance: Tree Removal	30,000	40,000	26,191
430.23	Road Maintenance: Mowing	2,000	2,000	
430.235	Road Maintenance: Striping	5,000	5,000	
430.25	Road Maintenance: Culvert & Inlet Repair	85,000	25,000	12,800
Total: General Services		237,185	196,000	106,509

431 Cleaning of Streets and Gutters

431	Road Maintenance: Leaf, Sweeping, Culverts	10,000	10,000	
Total: Cleaning of Streets and Gutters		10,000	10,000	-

432 Winter Maintenance - Snow Removal

432	Snow Removal	3,000	3,000	275
Total: Winter Maintenance - Snow Removal		3,000	3,000	275

433 Traffic Control Devices

433.01	Traffic Lights Maint & Repair	10,000	20,000	2,334
433.02	Traffic Lights Electricity	1,600	1,600	1,242
433.03	Road Signs	3,000	2,000	2,615
Total: Traffic Control Devices		14,600	23,600	6,191

434 Street Lighting

434.03	Street Lights	-	-	-
Total: Street Lighting		-	-	-

435 Traffic Consultant and Studies

435	Traffic Consultant & Studies	25,000	30,000	13,395
Total: Traffic Consultant & Studies		25,000	30,000	13,395

436-437 Machinery & Equipment

436	Purchase of Machinery & Equipment	1,000	1,000	
Total: Machinery & Equipment		1,000	1,000	-
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450-459 Culture-Recreation				
454 Parks				
454	Parks & Recreation Board	100	100	
454.01/2	Parks Assistant Labor & Expenses	25,000	20,000	20,432
454.03/4	Property Mgmt Salary & Expenses	45,000	40,000	39,314
454.05	Park & Trail Security	10,000	5,000	
454.07	Charlestown Day	1,000	5,000	364
454.08	Consultants	5,000	5,000	
454.10	Charlestown Park Maintenance	75,000	50,000	44,610
454.20	Brightside Farm Maintenance	20,000	10,000	14,165
454.20	Brightside Farm - Historic Only	10,000	10,000	
454.21	Brightside Farm Community Gardens	1,000	500	148
454.40	Nature Trails & Open Space	20,000	15,000	14,664
454.43	PennDOT Basin Maintenance	32,000	5,000	4,938
454.46	Trail Study & Planning - Devault Line	2,500	10,000	
454.50	Devault Parcels 35-4-98 & 107	500	500	422
454.70	Jenkins Park	12,000	8,500	10,793
454.90	Great Valley Nature Center	10,000	10,000	
454.93	Swiss Pines	5,000	5,000	
454.95	Volpi Property	2,500	1,000	
Total: Parks		276,600	200,600	149,850
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459 Historical Commission				
459.10	Historical Comm - Operations	250	500	130
459.15	Historic Atlas Project/Update HR Ordinance	5,000	-	-
459.16	Historical Tours & Events	1,000	1,000	
459.20	Historical Comm - HARB Consult.	2,500	2,500	320
459.30	Cemetery Maintenance	4,000	2,500	2,880
459.50	Longwood School Maintenance	1,200	500	934
459.60	Mill Maintenance	15,000	2,500	9,172
Total: Historical Commission		28,950	9,500	13,436
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461 Environmental Advisory Committee				
461.10	EAC Operations	4,000	1,800	250
Total: EAC Expenses		4,000	1,800	250

462 Open Space Consulting				
461.40	Easement Monitoring	20,000	15,000	12,662
462.50	Open Space Consultants - Project Specific	5,000	15,000	
Total: EAC Open Space Consulting		25,000	30,000	12,662
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480 Miscellaneous Expenses				
480.31	SLDO & DRC Review Expenses	75,000	50,000	98,900
480.32	Hearing Expenses	6,000	2,000	1,922
Total: Miscellaneous Expenses		81,000	52,000	100,822
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481-484 Employer Paid Benefits and Withholding Items				
481	Payroll Taxes	25,000	20,000	16,335
483.30	Non-Uniform Pension Contribution	15,000	3,342	3,842
487.10	Employee Health Benefits	30,000	13,000	6,482
Total: Employer Paid Benefits and Withhold		70,000	36,342	26,659
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486-488 Insurance, Casualty and Surety				
486	Insurance	75,000	75,000	62,381
486.75	Insurance Appraisals	1,000	-	-
Total: Insurance, Casualty and Surety		76,000	75,000	62,381
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492.000 Transfer to Other Funds				
492	Transfer to General Fund Capital Reserve	-	-	-
492	Transfer to Open Space Capital Reserve	200,000	800,000	836,685
Total: Transfer to Capital Reserve		200,000	800,000	836,685
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TOTAL: GENERAL FUND EXPENDITURES		2,336,826	2,987,888	2,517,577
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GENERAL FUND BALANCE - CARRYOVER TO 2022		\$ 440,624	\$ 252,087	\$ 932,390
Carryover Percentage (goal is 15-25%)		19%	8%	37%
<i>Carryover is capped at 25% - move excess to Capital Reserve Fund-General Projects on Dec. 31st</i>				

STATE FUND 35 (LIQUID FUEL TAX)

State Fund Revenue

Acct #	Category	State Fund Budget 2022	State Fund Budget 2021	Actual 2021 to 10/31
120.35	Carryover from Previous Year	367,000	419,600	418,969
341.35	Dividends	20	2,400	36
355.02	Liquid Fuel Tax	180,364	177,762	182,492
Total Revenue & Carryover: State Fund		547,384	599,762	601,497

State Fund Expenditures

Acct #	Category	State Fund Budget 2021	State Fund Budget 2021	Actual 2021 to 10/31
432	Snow Removal	300,000	350,000	234,144
Total Expenditures: State Fund		300,000	350,000	234,144

STATE FUND BALANCE - CARRYOVER TO 2022 \$ 247,384 \$ 249,762 \$ 367,353

Carryover Percentage (goal is 15-25%) 82% 71% 157%
There is no cap on carryover for this fund.

CAPITAL RESERVE FUND - GENERAL

Capital Reserve Fund Revenue

Acct #	Category	Capital Reserve General Fund Budget 2022	Capital Reserve General Fund Budget 2021	Actual 2021 to 10/31
120.102	Carryover from Previous Year	260,000	197,250	193,661
Total Carryover from Previous Year				
341.102	Dividends	40	50	57
392.10	Transfer from Other Funds	700,000	500,000	500,000
Total Revenue & Carryover: Cap Reserve Fu		960,040	697,300	693,718

Capital Reserve Fund Expenditures

Acct #	Category	Capital Reserve General Fund Budget 2022	Capital Reserve General Fund Budget 2021	Actual 2021 to 10/31
409 Facilities				
409.12	New Township Office	500,000		5,400
Total: Facilities		500,000	-	5,400
433 Traffic Control Devices				
433.03	Upgraded Intersections			5,806
Total: Traffic Control Devices		-	-	5,806
439 Road Construction, Paving & Resurfacing				
439.01	Road Construction, Paving & Resurfacing	300,000	400,000	400,947
Total: Road Construction		300,000	400,000	400,947
Total Expenditures: Capital Reserve Fund		800,000	400,000	406,753

CAPITAL RESERVE FUND BAL. - CARRYOVER TO 2022 \$ 160,040 \$ 297,300 \$ 281,565
(No cap to carryover percentage for CAP Reserve Fund)

CAPITAL RESERVE FUND - OPEN SPACE

Capital Reserve Fund Revenue

Acct #	Category	Capital Reserve - Open Space Budget 2022	Capital Reserve - Open Space Budget 2021	Actual 2021 to 10/31
120.11	Carryover from Previous Year	15,400,000	12,136,420	12,136,420
	Total Carryover from Previous Year	15,400,000	12,136,420	12,136,420
310.21	Earned Income Taxes	2,400,000	1,500,000	1,368,696
310.21	Earned Income Tax - Open Space Portion	2,200,000	2,100,000	2,000,131
310.22	Earned Income - Prior Year	20,000	-	22,100
341.20	Dividends Earned	40,000	50,000	36,632
391.10	Sale of General Fixed Assets	-	-	
	Net Transfers		800,000	836,685
	Total Revenue & Carryover: Cap Reserve Fu	20,060,000	16,586,420	16,400,664

Capital Reserve Fund - Open Space - Expenditures

Acct #	Category	Capital Reserve - Open Space Budget 2022	Capital Reserve - Open Space Budget 2021	Actual 2021 to 10/31
454	Parks & Recreation			
454.15	Charlestown Park Improvements	25,000	30,000	44,040
454.21	Community Garden Improvements	25,000	25,000	
454.25	Brightside Farm Improvements	25,000	150,000	134,477
454.41	Basin, Trails & Open Space Improvements	20,000	10,000	
454.75	Jenkins Park Improvements	50,000	-	3,472
454.90	Great Valley Nature Center Acquisition	600,000	600,000	512
	Total: Parks	745,000	815,000	182,501
459	Historical			
459.35	Cemetery Improvements (Wall)	200,000	200,000	-

459.65	Mill Improvements	5,000	5,000	
Total: Historical		205,000	205,000	-
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461 Conservation of Natural Resources				
461.40	Easement Prep Fees	20,000	20,000	
461.50	Consultants - Specific to Acquisition	12,000	12,500	9,672
461.60	Title Insurance	10,000	10,000	
461.70	Easement & Acquisitions	8,000,000	3,000,000	775,000
461.71	Land Appraisals, Plans & Surveys	8,000	4,000	4,800
461.73	Settlement Charges	15,000	5,000	6,206
Total: Conservation of Natural Resources		8,065,000	3,051,500	795,678
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470 Bonds & Notes				
472.101	General Obligation Note 2020 - Principal	35,000	35,999	
472.102	General Obligation Note 2020 - Interest	181,500	182,550	91,275
472.101	Bond Series 2015 Principal	775,000	790,700	
472.102	Bond Series 2015 Interest	1,550	217,500	15,350
475.102	General Obligation Notes - Agent's Fees	808	808	1,616
Total: Bonds & Notes		993,858	1,227,557	108,241
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492.10	Transfer to General Capital Imprv Fund	500,000	500,000	500,000
Total Expenditures: Open SpaceCapital Res		10,508,858	5,799,057	1,586,420
OPEN SPACE CAPITAL RESERVE FUND BAL. - CARRYO \$		9,551,142 \$	10,787,363 \$	14,814,244

CAPITAL RESERVE FUND - RECREATIONAL FEE-IN-LIEU

Capital Reserve Fee-in-Lieu Fund Revenue

Acct #	Category	Capital Reserve Fee-in-Lieu Budget 2022	Capital Reserve Fee-in-Lieu Budget 2021	Actual 2021 to 10/31
120.102	Carryover from Previous Year	24,326	-	-
	Total Carryover from Previous Year	24,326	-	-
341.102	Dividends	2	100	1
367.180	Fee-in-Lieu Contributions	-	24,325	24,325
	Total Revenue & Carryover: Fee-in-Lieu Fund	24,328	24,425	24,326

Capital Reserve Fee-in-Lieu Fund Expenditures

Acct #	Category	Capital Reserve Fee-in-Lieu Budget 2022	Capital Reserve Fee-in-Lieu Budget 2021	2021 to 10/31
454	Recreation Improvements - none	0	0	
	Total: Recreation Improvements	-	-	-
	Total Expenditures: Fee-in-Lieu Fund	-	-	-
	FEE-IN-LIEU FUND BAL. - CARRYOVER TO 2022	\$ 24,328	\$ 24,425	\$ 24,326

TRANSPORTATION FUND (ACT 209)

Transportation Fund - Revenue				
Acct #	Category	Act 209 Fund Budget 2021	Act 209 Fund Budget 2021	Actual 2021 to 10/31
120.102	Carryover from Previous Year	131,860	132,000	131,854
Total Carryover from Previous Year				
383.10	Act 209 Traffic Impact Fees	-	-	-
342.102	Dividends	5	1,000	11
Total Revenue & Carryover: Act 209 Fund		131,865	133,000	131,865

Act 209 Fund Expenditures

Acct #	Category	Capital Reserve General Fund Budget 2022	Capital Reserve General Fund Budget 2021	2021 to 10/31
439	Road Improvements			
Total: Road Improvements		-	-	-
Total Expenditures: Act 209 Fund		-	-	-
ACT 209 FUND BAL. - CARRYOVER TO 2022:		131,865	133,000	131,865

STORMWATER FUND

Transportation Fund - Revenue				
Acct #	Category	Stormwtr Fund Budget 2022	Stormwtr Fund Budget 2021	Actual 2021 to 10/31
120.11	Stormwater Management Account	71,740	71,750	71,720
342.110	Dividends	7	1,000	21
Total Revenue & Carryover: Stormwtr Fund		71,747	72,750	71,741

Stormwtr Fund Expenditures

Acct #	Category	Stormwtr Fund Budget 2022	Stormwtr Fund Budget 2021	Actual 2021 to 10/31
	Stormwater Improvements			
	Total: Road Improvements	-	-	-
	Total Expenditures: StormwtrFund	-	-	-
	Stormwtr FUND BAL. - CARRYOVER TO 202	71,747	72,750	71,741

FEDERAL COVID RELIEF FUNDS

Acct #	Category	Covid Fund Budget 2022	Covid Fund Budget 2021	Actual 2021 to 10/31
	Covid Relief Funds - Revenue			
120.102	Carryover from Previous Year	328,350	-	-
	Total Carryover from Previous Year			
352.53	Covid Relief Funds	328,347	310,149	328,347
342.000	Dividends	3	1,000	8
	Total Revenue & Carryover: Covid Fund	656,700	311,149	328,355

Covid Fund Expenditures

Acct #	Category	Covid Fund Budget 2022	Covid Fund Budget 2021	Actual 2021 to 10/31
411.32	Contribution to East Whiteland Fire Co.	81,700	100,000.00	
411.32	Contribution to Kimberton Fire Co.	246,650		
	Total: Reimbursements to General Fund	328,350	100,000	-
	Total Expenditures: Covid Fund	328,350	100,000	-
	COVID FUND BAL. - CARRYOVER TO 2023	328,350	211,149	328,355